

# **The Den**



## **Smoking or Vaping, Alcohol and Drugs**

### **Smoking/Vaping**

Smoking/Vaping is not permitted anywhere on the school site of St Mary and St Margaret's school, including the Clubhouse and outside play areas. This rule applies to everyone including staff, parents/carers, or other people collecting children or any other visitors.

If we discover that a child has cigarettes or vape in their possession while at The Den, we will confiscate the cigarettes/vape and notify their parent or carer immediately.

### **Alcohol**

Anyone who arrives at The Den clearly under the influence of alcohol will be asked to leave immediately. If they are a member of staff, serious disciplinary procedures will follow.

If we discover that a child has alcohol in their possession while at The Den, we will confiscate it and notify their parent or carer immediately.

Staff are asked not to bring alcohol onto The Den's premises.

### **Drugs**

Anyone who arrives at The Den clearly under the influence of illegal drugs will be asked to leave immediately. If they are a member of staff, serious disciplinary procedures will follow.

If we discover that a child has illegal drugs in their possession whilst at The Den, we will inform their parent or carer and relevant agencies.

If a member of staff is taking prescription drugs that may affect their ability to function effectively, they must inform the manager as soon as possible and seek medical advice. The manager will then complete a risk assessment. Staff medication on the premises will always be stored securely and out of reach of children.

### **Safeguarding children**

All members of staff have a duty to inform Pauline Barritt The Den manager who is the Designated Safeguarding Lead (DSL) if they believe that a parent or carer is a threat to the safety of a child due to them being under the influence of alcohol or illegal drugs when they come to collect their child.

The DSL will speak to the parent/carers to see if someone else who could come and take the child home doing this in a calm and sensitive manner and in private. We know that this will be a sensitive matter, but The Den will be doing all it can for the protection and safety of the child. If a parent or carer is clearly over the alcohol limit, or under the influence of illegal drugs, staff will do their utmost to prevent the child from travelling in a vehicle driven by them. If necessary, the police will be called.

**The Den has a legal duty of care for the child.**

### **Related policies**

**Staff Disciplinary policy, Safeguarding policy.**

This policy was adopted by: The Den	Date: June 2023
To be reviewed: June 2024	Signed: Pauline Barritt Manager

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2021): Safeguarding and Welfare Requirements: Safety and suitability of premises, environment, and equipment [3.56] and Suitable people [3.19]*.  
Also in accordance with Keeping Children Safe In Education 2022.