

### **How do we communicate pupils' progress and areas of difficulty?**

We have an open-door policy in school that enables all parents and carers to share concerns that they may have about their child's progress or to discuss any areas of difficulty.

In the first instance parents/carers are encouraged to contact class teachers with any concerns regarding their child's learning and they can do so via Home-School Diaries, emailing class teachers or sending messages via Class Dojo. Class teachers have a formal Parents' Evening appointment, twice per year, time with all parents where concerns can also be discussed.

However, if a member of staff is worried about a child's rate of progress, level of attainment or behaviour they will ask parents to come into school for a meeting to discuss additional provision or support. This support is then recorded on a 'My Support Plan' for individual children. These plans are regularly reviewed throughout the school year and parents are involved and kept informed.

Where support and intervention in the classroom does not meet a child's needs the SENCO will meet with class teachers and parents to discuss the involvement of external agencies. If Solihull Specialist Inclusion Support Service (SISS) or SENTAA are involved they will usually meet with parents to discuss background and a child's history; following any assessments, copies of reports will be circulated to parents and staff so that everyone is aware of any recommendations made.

Termly review meetings of My Support Plans are held to discuss support strategies and the extent of their success in order to meet targets. At the end of each year, all parents receive an Annual Report on their child's progress throughout the year.

If parents would like to contact Mrs Crawley, SENCO, they can do so in the following ways:

- at the school office
- by telephone – 0121 747 2025
- by email – [s90rcrawley@ss-m-and-m.solihull.sch.uk](mailto:s90rcrawley@ss-m-and-m.solihull.sch.uk)