

EDUCATION ACT 1998

KEY STAGE ONE SCHOOL ADMISSION APPEAL



Read the Parents' Guide before filling in the form

Child's name		
Date of birth		Male / Female
Current school		
School offered		
Parent's name	Mr / Mrs / Ms	
Address		
	Post code	
Daytime phone number		
Mobile phone number		
Email		
Schools you want to appeal for:		

State your reasons over the page

How do you wish to have your appeal dealt with? Tick a box to select one of the options	Attend appeal: via video conference <input type="checkbox"/>	Do not attend appeal <input type="checkbox"/>
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(Please note: If you select you do not wish to attend your appeal you will not be emailed a link to the meeting.)

Details of anyone you wish to bring with you – YOU MAY ONLY BE REPRESENTED BY A FRIEND.
(Please note: If an email address is not provided, we will not be able to email a link to your representative for them to attend.)

Name	
Role (only allowed to bring a friend)	
Email address (of your representative)	

Reception place starting in September 2026 - return this form by **15th May 2026** to ensure your appeal is heard before the end of term.

If your appeal is for a place at any other time you must return this form within 20 school days of your outcome letter. Your appeal will be heard as soon as reasonably practical after receipt of the appeal form.

Appeals are not usually heard during the school holidays

Return this for to:

**The Appeal Clerk
Democratic Services
Solihull Council
Manor Square
Solihull
B91 3QB**

school.appeals@solihull.gov.uk

When you appeal for a place in an infant class, the Appeal Panel's task is to **review the decision already made**. It does not have the flexibility to say that your personal circumstances mean that you should have a place at the school if this would take the number of children in the class over 30. This makes an infant class size appeal different to other school admission appeals.

What is an infant class?

An infant class is one in which the majority of pupils will reach the age of 5, 6 or 7 during the school year, and is called Reception, Year 1 or Year 2. Infant classes **must not** contain more than 30 pupils with a single school teacher.

Read the Parents' Guide carefully before completing this section. The Appeal Panel can only consider the following grounds:

- (a) whether the admission of your child would breach infant class size limit (ie. there would be more than 30 pupils per teacher);
- (b) whether the admission arrangements (and the qualifying scheme) complied with the mandatory requirements of the Admission Code and Part 3 of the School Standards and Framework Act 1998;
- (c) whether the admission arrangements were correctly and impartially applied in your case and this mistake has directly cost your child a place at the school; *and*
- (d) whether the decision to refuse your child admission was one which a reasonable admission authority would have made in the circumstances of the case, ie. the decision was perverse (see note 32 on page 9).

Detail below your reasons for appealing on ground (a), (b), (c) or (d)
